

30 min Private Mentoring Session Pre-Appointment Questionnaire

In effort to accurately schedule your appointment, please complete this short questionnaire and return it by email to <u>ifmntrd@gmail.com</u> or fax to (866) 779-3687.

Name: ______

What season/year/level course are you currently enrolled in?:

Choose one: _____ phone or _____ GoTo Meeting. If GoTo Meeting, do you prefer: _____

audio or _____ video?

- If GoTo was chosen, would you like to be provided with a recording? _____ Yes _____ No
 (We will email you a GoTo Meeting link if you selected the GoTo option)
- If you chose phone, please provide the number you'd like to be called on.

Are there better days/times or any schedule restrictions you have for this appointment?

Desired topic of discussion; for example, general questions, training specific, career development, etc. Note: There session are not to be used for case management; please register for full mentor sessions through our website.

NOTE: Your appointment time is up to a half hour in length. Any unused time will not carry over. Due to Susan's busy schedule, please allow for 15 minutes of flexibility in appointment time delays. Every effort is made to notify you in these cases, usually by email, although it may be last-minute. All appointment times are Eastern Time. Please adjust based on your time zone.

PLEASE PROVIDE A MINIMUM 24 HOUR NOTICE FOR CANCELATIONS OR YOU MAY RISK LOSING THE OPPORTUNITY TO RESCHEDULE. (EMERGENCY SITUATIONS WILL BE CONSIDERED.)